



Admissions Information

**Glossopdale School and
Sixth Form**

September 2023

Welcome to Glossopdale School and Sixth Form



Dear Parent/Carer

We are really looking forward to welcoming our new students and are currently working with our primary feeder schools to support their transition to Glossopdale School and Sixth Form

Admissions Document - We would be grateful if you could read the admission document and complete the link in the admissions. It is vital that we keep accurate, detailed information about your child from admission and throughout their school life.



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Digital Images



The school's policy in relation to the use of digital images of student's at Glossopdale School for educational and promotional purposes, and to enlist your support in the carefully controlled and monitored use of such images. There are significant benefits in using digital images in schools. Digital video and photography is an exciting medium that can motivate and inspire students. Research has shown that using digital images in education can encourage creativity, improve communication and team working skills and enthuse students. In addition, the use of digital images provides a good opportunity to promote the work of Glossopdale School. We would therefore like to assure you that Glossopdale School takes the issue of child safety very seriously. The school's Website Policy and the Data Protection Act 2018, General Data Protection Regulation GDPR (EU) 2016/679 underpins any use of student images. The above includes images appearing in any of the following formats: * Please note that websites can be viewed throughout the world and not just in the United Kingdom where UK law applies. We would therefore like to request your permission to use images of your son/daughter in any one of the formats, where appropriate, for educational or promotional services including the year book. Please indicate Yes/No on the registration form.

Internet Usage – Parental Agreement



As the parent/carer of the student, I give permission for my child to access networked computer services such as e-mail and the internet. I understand that students will be held accountable for their own actions. I also understand that although the school will take reasonable steps to ensure that my child is appropriately supervised, according to age and responsibility, I will not hold the school or the Local Authority responsible for inappropriate material that my child may obtain. I understand the school reserves the right to apply monitoring arrangements to any student in relation to network, e-mail and internet use as a safeguarding measure. I accept responsibility for setting standards for my son/daughter to follow when selecting, sharing and exploring information and media. I agree to report any misuse of the network to the school.

Please indicate on the registration form that you have read and understood the agreement. In September all students will need to agree to the following:

As a school user of the internet, I agree to follow the school rules on its use. I will use the network in a responsible way and observe all the restrictions explained to me by the school. I agree to report any misuse of the network to a member of staff. I also agree to report any websites that are available on the school internet that contain inappropriate material to a member of staff. If I do not follow the rules, I understand that this may result in loss of access to the internet as well as other disciplinary action.

Mobile Phones



Mobile Phones & other Electronic Devices

It is important to note that mobile phones and other electronic devices - including smart watches and iPods - must be switched off and concealed within school bags on entering the school grounds.

The mobile phones and electronic devices must be fully concealed inside school bags until students have left the school premises at the end of the school day. Mobile phones will be removed from students if they are used in school. Should students need to make contact with parents/carers in the event of an emergency or under other authorised circumstances, they must do so by using the school phone line at the KS3 Office. Please see our [mobile phone policy](#) for full details.



Diagnostic Testing



In the first term of Year 7, all students will take CATs tests. These are **Cognitive Ability Tests** that evaluate students':

Verbal reasoning (problem-solving using words)

Non-verbal reasoning (problem-solving with shapes)

Quantitative reasoning (problem-solving with numbers)

Spatial reasoning (problem-solving with space and shape)

These are not tests that students can prepare or revise for, and they should not worry about the results. They help us, as a school, identify students' strengths and areas for development and therefore how we can adapt the curriculum to meet students' needs.

There are 3 tests that all take place in computer rooms during September/October.

Uniform



School uniform is compulsory for students in Years 7-11 when attending Glossopdale School and Sixth Form - this includes when travelling to and from school, when participating in a school organised event outside normal school hours and when representing the school in any other capacity.

We ask all parents, carers and staff to support the view that a uniform helps to create an orderly atmosphere which is conducive to learning and reflects a positive image in the community. Smartness in uniform can translate into smartness in learning and behaviour.



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Uniform



For School

Black blazer with Glossopdale School logo

- V-Neck jumper/cardigan with Glossopdale School logo (optional)
- White shirt
- Glossopdale school tie— style/colour of tie is specific to each year group.
- Plain black trousers
- Girls may, instead, choose to wear a plain, black knee length skirt – must have at least one pleat.
- Suitable and sensible/formal black leather or leather look **shoes** with plain black socks. Shoes must not have white or coloured flashes or any logos

Students must wear their blazer around school at all times. They may remove their blazer during lessons only with the permission of the teacher.

Students are expected to change for PE lessons. The PE uniform is for sale at Bulldog Fashions and consists of:

- Black polo shirt with logo
- Black Tracksuit bottoms, shorts or leggings
- Optional black hoodie with logo

Uniform



We want students to grow into healthy adults. We believe that it is dangerous for students to wear shoes that have platform soles or high heels. For reasons of health and safety we do not allow them to be worn in our school. Neither do we allow students to wear trainers to school. Whilst appropriate for sport and leisurewear, this footwear is not in keeping with the smart appearance of a school uniform. We require all students to wear shoes as stated in the uniform list.

Jeans, leggings, tracksuits, hooded tops, open toe shoes, sandals or high heels are not allowed and boots are only allowed in extreme weather conditions.

Jewellery: one pair of studs (not sleepers) and a watch. Earrings are not allowed in tops of ears and other visible body piercing is not allowed.

Makeup, nail varnish or extreme hair styles/non-natural colours e.g. pink are not allowed, including dip dyes. Hair should not be styled with tramlines, sculpting or shaving.

False nails or eyelashes, nail extensions and nail polish are not permitted



Uniform - shoes



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Suitable



Unsuitable

Cashless Catering



Glossopdale School operates a cashless catering system which makes lunchtime more effective and exciting for all our students and relieves them of the need to carry money.

ParentPay is an online cash system that allows parents/carers to pay money into an account to pay for school meals, trips and other items. As the School is getting more used to ParentPay we are adding further items that can be purchased through ParentPay, such as school ties and school trips..

ParentPay is primarily used for dinner money. Parents/Carers can log onto their accounts and see exactly what their children are eating and drinking at breakfast, break and lunch. You can set a limit per day and you can pay as little as £5 per transaction. You can also see which items your child is purchasing each day. Students have a biometric thumb print taken and this information is then stored in a swipe card issued to each student with a lanyard to wear around their neck.

Further information about ParentPay and Biometric systems can be found on our website at: <https://www.glossopdale.school/-Parents/Parent-Pay/>

Transport Information & travel to and from school



For more information regarding Bus travel to and from Glossopdale School please click [here](#)



For more information regarding Train travel to and from Glossopdale School please click [here](#)



Transport Information & travel to and from school



Further information regarding claiming for free school travel can be found on the DCC website using the links below:

<https://www.derbyshire.gov.uk/education/schools/your-child-at-school/travel/school-transport.aspx>

<https://apps.derbyshire.gov.uk/applications/formBuilder/home-to-school-transport-assistance/6D8904D0-712E-487C-81E0-B452179F5A1B>

Collection of data relating to HM Service children in Education



In accordance with The Education (Information about Individual Pupils) (England) (Amendment) Regulations 2007, school is now required to indicate whether any pupil with a parent, step-parent, parent's civil partner or a person with parental responsibility, is a current member of the 'regular' armed forces and has been assigned Personal Status Category 1 or 2 by the Secretary of State for Defence or one of their parents died whilst serving in the armed forces and the pupil receives a pension under the Armed Forces Compensation Scheme or the War Pensions Scheme or pupils with a parent who is on full commitment as part of the full time reserve service are classed as service children.

If this applies to your household, please could you complete the information on the registration form. We are then required to pass this information onto Derbyshire Authority

Off-site Learning Activities



From time to time during the academic year, your child may have the opportunity to visit a variety of places within the locality, both to support their learning and meet the requirements of the curriculum and to enhance community participation. These visits will usually be on foot, take place within school hours and will always be supervised. There may be occasions when vehicular transport is required. This could be by a suitably insured staff car or hired-in minibus.

PE lessons may take place off site at various locations. In addition to this, our PE Department organise various extra curricular sports' fixtures and activities which take place both on-site and at other schools/locations. Parents/carers will be advised of their child's participation in an event by either text or email message, at least 24 hours before the fixture, informing them of the date, venue and expected dismissal time.

General Data Protection Regulations (GDPR)



Privacy notice

On 25th May 2018, the new GDPR came into effect across the EU. It is a law to ensure that all data held and processed by organisations (including schools) within the EU is secure and processed lawfully. The school needs to hold personal information about your child in order to assist with their educational needs. All information is held securely and appropriate safeguards are in place to prevent accidental loss. Further information in relation to the personal data we collect, how it is used and your rights in relation to this data is provided within the Privacy Notice below.

Privacy Notice: How we use pupil information



We collect and hold personal information relating to our pupils and may also receive information about them from their previous school, local authority and/or the Department for Education (DfE). We use this personal data to:

- support our pupils learning
- monitor and report on their progress
- provide appropriate pastoral care; and
- assess the quality of our services
- protect public monies against fraud

This information will include their contact details, national curriculum assessment results, attendance information, any exclusion information, where they go after they leave us and personal characteristics such as their ethnic group, any special educational needs they may have as well as relevant medical information. For pupils enrolling for post 14 qualifications, the Learning Records Service will give us the unique learner number (ULN) and may also give us details about your learning or qualifications.

Once our pupils reach the age of 13, the law requires us to pass on certain information to Derbyshire County Council who have responsibilities in relation to the education or training of 13-19 year olds. We may also share certain personal data relating to children aged 16 and over with post-16 education and training providers in order to secure appropriate services for them.

A parent/guardian can request that only their child's name, address and date of birth be passed to Derbyshire County Council by informing the Headteacher. This right is transferred to the child once he/she reaches the age 16. For more information about services for young people, please go to our local authority website <http://www.derbyshire.gov.uk/>.



Thank You

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